

## Report to the Chief Officer of Highways and Transportation

**Date: 20 November 2018**

**Subject: Design & Cost Report for Highway Works associated with the Phoenix Development, Horsforth, Leeds – footway buildouts on Low Lane**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Horsforth		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

### Summary of main issues

- 1 The Best Council Plan 2018-19 outlines how Leeds City will achieve its ambition to become the Best City in the UK and Leeds City Council the best authority. According to the Best Council Plan, the success of the Best Council objective: will be partly measured through reduced numbers of people killed or seriously injured on the city's roads. By enhancing the local residential environments and by reducing vehicle speeds, this will provide a safer and friendlier road environment for all.
- 2 The Local Ward Members had requested formal crossing facilities be provided along Low Lane, Horsforth which unfortunately did not meet the requirements to be funded as part of the pedestrian crossing review. As the Local Ward Members were keen to have some facilities they subsequently provided £20,000 to accommodate the introduction of informal crossing facilities. Initial requests were for Traffic Islands however this would require significant restriction of on street parking provision and thus the request was changed to introduce buildouts to reduce crossing distances for pedestrians and retain the on street parking provision.
- 3 This report seeks authority to implement the detailed design as set out in drawing TM-18-2851-01-03a and give authority to incur expenditure of £20,000 for the introduction of these buildouts which will be fully funded by Local Ward Member contributions.

## **Recommendations**

1.1 The Chief Officer (Highways and Transportation) is requested to:

- i) Approve the detailed design as outlined in drawing TM-18-2851-01-03a and give authority to implement the works;
- ii) give authority to incur expenditure of £20,000 being £17,600 works costs and £2,400 staff costs, all to be fully funded by the Local Ward Member contributions.

## **2.0 Purpose of this report**

2.1 To approve the implementation of footway buildouts to facilitate improved crossing opportunities for pedestrians.

2.2 To obtain authority to incur expenditure of £20,000 being £17,600 works costs and £2,400 staff costs all to be fully funded Local Ward Member Contributions.

## **3 Background information**

3.1 Recent development in the Horsforth area prompted requests from the Local Ward Members for the introduction of pedestrian crossing facilities on Low Lane, to aid members of the public in the area. Crossing surveys were undertaken for the length of Low Lane, however it did not demonstrate sufficient evidence to achieve funding as part of the annual Pedestrian crossing Review.

3.2 The Local Ward Members have a desire to see the introduction of crossing facilities and capitalise on the local development by introducing measures to improve overall crossing opportunities for pedestrians along Low Lane. Initially the request was to introduce traffic islands along the length of Low Lane, however this would require a significant reduction in on-street parking provision which was felt would significantly impact on the locality.

3.3 Alternative methods have been explored with footway buildouts being determined to achieve the same aim of improved crossing opportunities, whilst not removing the same level of on-street parking provision in the area.

3.4 The amounts for the provision of the works (£20,000) have been paid to the Council by the Local Ward Members.

## **4 Main issues**

4.1 The proposed works are shown in outline on plan TM-18-2851-01-03a attached and will consist of introducing footway buildouts at;

- To the west of the junction of Low Lane with King George Road,
- To the east of the junction of Low Lane with St James Terrace and,
- North west of the junction of Low Lane with Lickless Drive

These locations have been chosen as they follow existing pedestrian desire lines to adjacent bus stop facilities and a local corner shop.

## **5 Programme**

5.1 The construction of the works will be carried out within the financial year 2018/19.

## **6 Corporate Considerations**

### **6.1 Consultation and Engagement**

#### **6.1.1 Ward Members:**

Members have been instrumental in the development of this scheme and have been consulted upon the changes at various points throughout its development, fully supporting the proposals, with the most recent consultation on the final design being undertaken in early October 2018.

#### **6.1.2 Emergency Services and the West Yorkshire Combined Authority (WYCA):**

The Emergency Services and WYCA were consulted by email dated 23/5/2017 on the original proposals and no adverse comments were received. The altered proposals have been sent in October to update all parties on the final scheme design, to date no adverse comments have been received.

#### **6.1.3 Local Residents:**

Consultation with the affected residents at each location is currently on going. Any concerns or objections held by members of the public would be considered and if required they will be presented to the Chief Officer (Highways & Transportation) for consideration.

### **6.2 Equality and Diversity / Cohesion and Integration**

6.2.1 An Equality, Diversity, Cohesion and Integration Screening has been completed as attached in Appendix 1. The positive and negative impacts of the scheme have been identified as follows:

#### **6.2.2 Positive Impact: introducing the footway buildouts would:**

- Provide safer passage whilst crossing the road to all pedestrians, especially those with mobility issues, disabled people, parents supporting pushchairs and young and old people.
- Greater independence and choice for children travelling to school.
- Promote lower vehicle speeds by narrowing the running lane widths for motorists.

#### **6.2.3 Negative Impacts**

- There is a potential for a slight reduction in air quality due to lower speeds however this is offset by the positive impacts listed above

### **6.3 Council policies and City Priorities**

The proposed highway works are in line with;

- The West Yorkshire Local Transport Plan in that they provide a safe means of access for all users of the highway, to and around the development.
- The Best Council Plan 2015-20 that outlines how Leeds City will achieve its ambition to become the Best City in the UK and Leeds City Council the best authority. According to the Best Council Plan, the success of the Best Council objective: will be partly measured through reduced numbers of people killed or seriously injured on the city's roads. By enhancing Improving transport connections, safety & the local residential environments which will provide a safer and friendly road environment for all.

### **6.4 Resources and value for money**

- 6.4.1 The total estimated cost of the scheme is of £20,000 being £17,600 works costs and £2,400 staff costs, all to be fully funded Local Ward Members contributions.

### **6.5 Capital Funding and Cash Flow**

- 6.5.1 Funding: The total cost of the scheme will be funded from the contribution secured from Local Ward Members, including the works costs, statutory undertakers costs and the cost of staff fees.
- 6.5.2 Staffing: The design and supervision of the works can be carried out within the existing staff resources.

<b>Funding Approval :</b>	<b>Capital Section Reference Number :-</b>						
<b>Previous total Authority to Spend on this scheme</b>	<b>TOTAL</b>	<b>TO MARCH</b>	<b>FORECAST</b>				
	<b>£000's</b>	<b>2018 £000's</b>	<b>2018/19 £000's</b>	<b>2019/20 £000's</b>	<b>2020/21 £000's</b>	<b>2021/22 £000's</b>	<b>2022 on £000's</b>
LAND (1)	0.0						
CONSTRUCTION (3)	0.0						
FURN & EQPT (5)	0.0						
DESIGN FEES (6)	0.0						
OTHER COSTS (7)	0.0						
<b>TOTALS</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Authority to Spend required for this Approval</b>	<b>TOTAL</b>	<b>TO MARCH</b>	<b>FORECAST</b>				
	<b>£000's</b>	<b>2018 £000's</b>	<b>2018/19 £000's</b>	<b>2019/20 £000's</b>	<b>2020/21 £000's</b>	<b>2021/22 £000's</b>	<b>2022 on £000's</b>
LAND (1)	0.0						
CONSTRUCTION (3)	17.6		17.6				
FURN & EQPT (5)	0.0						
DESIGN FEES (6)	2.4		2.4				
OTHER COSTS (7)	0.0						
<b>TOTALS</b>	<b>20.0</b>	<b>0.0</b>	<b>20.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total overall Funding (As per latest Capital Programme)</b>	<b>TOTAL</b>	<b>TO MARCH</b>	<b>FORECAST</b>				
	<b>£000's</b>	<b>2018 £000's</b>	<b>2018/19 £000's</b>	<b>2019/20 £000's</b>	<b>2020/21 £000's</b>	<b>2021/22 £000's</b>	<b>2022 on £000's</b>
Area Committee Funding	20.0		20.0				
<b>Total Funding</b>	<b>20.0</b>	<b>0.0</b>	<b>20.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Balance / Shortfall =</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

## 7 Legal Implications, Access to Information and Call In

7.1 The works do not require call in.

## 8 Risk Management

8.1 The total estimated cost of the scheme is expenditure of £20,000 being £17,600 works costs and £2,400 staff costs. It is anticipated that the contributions received through Local Ward Members would more than cover the total cost of the works.

## 9 Conclusions

9.1 The scheme will improve pedestrian facilities access across Low Lane for users of the highway network.

9.2 This report seeks authority to incur expenditure of £20,000 being £17,600 works costs and £2,400 staff costs, all to be fully funded by the Local Ward Member contributions.

## **10 Recommendations**

The Chief Officer (Highways and Transportation) is requested to:

- i) Authorise, subject to public consultation the detailed design as outlined in drawing TM-18-2851-01-03a and give authority to implement the works;
- ii) give authority to incur expenditure of £20,000 being £17,600 works costs and £2,400 staff costs, all to be fully funded by the Local Ward Member contributions.

## **11 Background documents<sup>1</sup>**

- a. Appendix 1 - Equality Impact Assessment Screening.

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

## Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

<b>Directorate: Development</b>	<b>Service area: Traffic Management</b>
<b>Lead person: Chris Procter</b>	<b>Contact number: 0113 37 87 501</b>

<b>1. Title: Low Lane, Horsforth – footway buildouts</b>			
Is this a:			
<input type="checkbox"/>	<b>Strategy / Policy</b>	<input type="checkbox"/>	<b>Service / Function</b>
		<input checked="" type="checkbox"/>	<b>Other</b>
<b>If other, please specify</b>			

<b>2. Please provide a brief description of what you are screening</b>
<p>The screening focuses on a report to the Highways and Transportation Board requesting authority to introduce additional traffic calming</p> <p>Planning permission for a four storey office building with undercroft parking on a former car showroom site on Low Lane in Horsforth was granted permission in 2014 (reference 09/00856/FU). The construction of the development is complete and full occupation of the building.</p> <p>A Section 106 Agreement was signed in 2014 which committed the developer to paying a sum of money towards the provision of an extension to the existing 20mph zones in the vicinity prior to the occupation of the building and funds towards the introduction of parking restrictions on occupation of the building.</p> <p>During this time the Local Ward Members wished to capitalise on the local development and introduce measures to improve overall crossing opportunities for pedestrians along Low Lane. Initially the desire was to introduce traffic islands along the length of Low Lane, however during the detailed design process it became apparent that significant reduction in on-street parking provision would be required, which was felt would significantly impact on the locality.</p>

Alternative methods have been explored with footway buildouts being determined to achieve the same aim of improved crossing opportunities, whilst not removing the same level of on-street parking provision in the area.

The amounts for the provision of the works (£20,000) have been paid to the Council by the Local Ward Members and are held in the our accounts.

### 3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?	x	
Have there been or likely to be any public concerns about the policy or proposal?	x	
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		x
Could the proposal affect our workforce or employment practices?		x
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> <li>Eliminating unlawful discrimination, victimisation and harassment</li> <li>Advancing equality of opportunity</li> <li>Fostering good relations</li> </ul>		x

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

### 4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).



<ul style="list-style-type: none"> <li>• <b>How have you considered equality, diversity, cohesion and integration?</b> (<b>think about</b> the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)</li> </ul> <p>Consultation on the proposals has taken place with the following stakeholders:</p> <ul style="list-style-type: none"> <li>• Local Councillors</li> <li>• Emergency Services (Police, West Yorkshire Fire and Ambulances Services)</li> <li>• Metro</li> <li>• Local Residents</li> </ul> <p>The Local Ward Members are driving forward this initiative at the request of residents to improve crossing facilities across Low Lane.</p>
<ul style="list-style-type: none"> <li>• <b>Key findings</b> (<b>think about</b> any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)</li> </ul> <p>Scheme features:</p> <ul style="list-style-type: none"> <li>• Provide safer passage whilst crossing the road to all pedestrians, especially those with mobility issues, disabled people, parents supporting pushchairs and young and old people.</li> <li>• Greater independence and choice for children travelling to school.</li> <li>• Promote lower vehicle speeds by narrowing the running lane widths for motorists.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Actions</b> (<b>think about</b> how you will promote positive impact and remove/ reduce negative impact)</li> </ul> <p>Negative Impact: There is a potential for a slight reduction in air quality due to lower speeds however this is offset by the positive impacts listed above</p>

<p><b>5. If you are <b>not</b> already considering the impact on equality, diversity, cohesion and integration you <b>will need to carry out an impact assessment.</b></b></p>	
Date to scope and plan your impact assessment:	N/A
Date to complete your impact assessment	N/A
Lead person for your impact assessment (Include name and job title)	N/A

**6. Governance, ownership and approval**

Please state here who has approved the actions and outcomes of the screening

<b>Name</b>	<b>Job title</b>	<b>Date</b>
Nick Hunt	Traffic Engineering Manager	?

**7. Publishing**

This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published.

Please send a copy to the Equality Team for publishing

<b>Date screening completed</b>	
<b>Date sent to Equality Team</b>	
<b>Date published</b> (To be completed by the Equality Team)	